

ONLINE APPLICATION FORM

Call for applications to the Consultation Forum of the Health and Welfare Commissioner

Information regarding the application process

The application form will be active for the duration of the call for applications, from February 10th, 2025, to March 16th, 2025, at 4:59 p.m. If you have any questions during this period, please contact Tango – HR Solutions:

- By email at gestion@tangorh.ca
- By phone at 1-833-778-8867 (toll free), extension 103, Monday to Friday, 8:00 a.m. to 4:00 p.m.

Please also note that to complete your application form, you will need to provide the following:

- An explanation of your background, interests and reasons for applying; and
- An explanation of the interpersonal skills that you feel are necessary to participate optimally in Forum sessions.

More information will be provided in section 5.

These explanations may be provided as a text (50 to 350 words) or as a video or an audio recording up to 2 minutes long.

Lastly, depending on how the process unfolds and the applications received, you may be invited to participate in one of the mock deliberation sessions scheduled for the final selection step. This will require some preparation time, and the sessions will be held in April. Various time slots will be offered, if necessary, to accommodate participants. The goal of this step is to assess your skills in terms of communication, collective reflection, information sharing and deliberation.

Privacy and protection of personal information

Tango – HR Solutions has been mandated by the Health and Welfare Commissioner (CSBE) to carry out the call for applications and will be collecting the information necessary to assess your application. Only authorized personnel of Tango – HR Solutions will have access to the information you submit through this form and during subsequent steps of the selection process, if applicable.

Measures have been taken to ensure the protection of personal information submitted using this form (see the CSBE's [Privacy Sment](#) [in French], which sets out the conditions for the protection of personal information collected electronically).

As stated on the site's previous information pages ([Make Yourself Heard](#)), the information you provide is required to assess your application based on the selection criteria determined by the CSBE and the eligibility and exclusion criteria set out in the *Act respecting the Health and Welfare Commissioner* and its Regulation. That information will be used by the firm Tango – HR Solutions for the sole purpose of compiling your application file. The information will only be sent to the CSBE if your application is selected to be on the list of applications proposed to the CSBE for its Consultation Forum. Your information will be kept by the firm for the duration of the Forum members'

term, so that other applications can be suggested to the CSBE in the event the list of applicants is depleted. After the Forum term, the information will be securely destroyed.

The information necessary to assess your application will be collected through this form (and the documents you provide as attachments, if applicable) and through your participation in a group interview (a mock deliberation session), if your application is chosen for that second step.

Your participation in this call for applications is entirely voluntary. However, if you would like to apply to become a member of the Consultation Forum, it is mandatory to provide all information requested, and an incomplete form could result in your application being rejected. Note that at any time, even after submitting your form, you can terminate the application process by contacting the firm using the contact information provided at the beginning of the form. Your application will then be withdrawn, and any information you have already submitted will be destroyed.

Finally, at any time, you can exercise your right of access and rectification in relation to the information you have provided. To do so, contact gestion@tangorh.ca.

Instructions for filling out the form

Creating a user account is recommended so that you can return to the form at a later time.

To create a user account, you will need to enter a valid email address.

You will receive a message at that email address confirming that your account has been created.

Your answers will be automatically saved when you move from one page to the next within the form. You can edit a given response by clicking the “Back” button.

You can stop entering your answers and come back to the form later, as long as you have not yet submitted it. Once you have submitted your form, it will no longer be possible to make changes.

You will have access to a printable version of your completed form for your records.

Section 1. Identification	
Last name	First name
Full address (number, street, apartment)	
City	Postal code
Email address	

Section 1. Identification

Phone number you wish to be contacted at

In which health region do you primarily reside? You can use the following map to identify your region.

- 01 Bas-Saint-Laurent
- 02 Saguenay–Lac-Saint-Jean
- 03 Capitale-Nationale
- 04 Mauricie-et-Centre-du-Québec
- 05 Estrie
- 06 Montréal
- 07 Outaouais
- 08 Abitibi-Témiscamingue
- 09 Côte-Nord
- 10 Nord-du-Québec
- 11 Gaspésie–Îles-de-la-Madeleine
- 12 Chaudière-Appalaches
- 13 Laval
- 14 Lanaudière
- 15 Laurentides
- 16 Montérégie
- 17 Nunavik
- 18 Terres-Cries-de-la-Baie-James

Eligibility

The criteria below are intended to determine your eligibility for the selection process.

- I confirm that:
 - I am a Canadian citizen or have permanent residence status in Canada.
- I confirm that:

Section 1. Identification

- I am 18 years of age or older on May 1st, 2025.

I confirm that:

- I reside in the health region declared on this form.

Given that:

- Consultation Forum members are reimbursed for travel and living expenses incurred in the performance of their duties, in accordance with the Directive concernant les frais de déplacement des personnes engagées à honoraires par des organismes publics, issued by Conseil du trésor on March 26th, 2013.
- Consultation Forum members whose participation is not part of their paid employment are compensated with a lump sum of \$200 per day of meeting attendance and \$100 per half-day, and they receive a lump sum for preparatory work equivalent to 50% of the amount provided for meeting participation. This corresponds to a total amount of \$600 per session, with some exceptions.

I confirm that:

- I can be available, apart from exceptional circumstances, for 3 Forum sessions per year, for a period of 3 years. Forum sessions are usually held alternately in the metropolitan area of Montréal and Québec City.

Exclusion

The exclusion criteria below are intended to determine your eligibility for the selection process.

I confirm that:

- I am not an employee or a member of the board of directors of any of the following entities:
 - Ministère de la Santé et des Services sociaux
 - Santé Québec
 - A health and social services agency, including the Nunavik Regional Board of Health and Social Services
 - The Cree Board of Health and Social Services of James Bay
 - A health and social services institution (e.g., CISSS or CIUSSS) or any other organization providing services related to the health and social services sector and receiving a grant from an agency or the minister
 - A professional order in the health and social services sector
 - Régie de l'assurance maladie du Québec or receiving remuneration from the latter or have entered into a service contract under section 259.2 of the *Act respecting health services and social services*.

Section 1. Identification

- I confirm that :
 - I am not registered in the registry of lobbyists under the Lobbying Transparency and Ethics Act.
- I confirm that:
 - I am not in any potential or actual conflict of interest, and I am able to act independently, without the influence of any lobby group or partisan political considerations.

Section 2. Socio-demographic profile

In appointing the 18 citizens to the forum, the Commissioner must see that all age groups and the sociocultural, ethnocultural and linguistic characteristics of the population of Québec are represented to the greatest extent possible. The appointments must also tend towards gender parity (s. 27 of the *Act respecting the Health and Welfare Commissioner*).

1. Please indicate your age group.

- 18–29 years
- 30–44 years
- 45–64 years
- 65 years and over

2. What gender do you identify with?

- Male
- Female
- Non-binary
- Other
- Unsure or prefer not to answer

3. Do you identify with a minority language group in Québec (predominant language spoken other than French)?

- Yes.

What language do you speak most often at home?

- No
- Unsure or prefer not to answer

Section 2. Socio-demographic profile

4. The Health and Welfare Commissioner values the expertise of First Peoples and welcomes all of the following applications:

- First Nations or Inuit members, registered under the Indian Act (R.S.C., c. I-5) or on the Inuit Beneficiaries Register. Must have confirmed status as a First Nations or Inuit member in Canada.

OR

- Registered member in one of the Métis registries recognized by the Métis National Council: Métis Nation British Columbia, Métis Nation of Alberta, Métis Nation Saskatchewan, Manitoba Métis Federation and Métis Nation of Ontario.

According to this description, do you identify as a First Nations, Inuit or Métis person?

Yes

If so, do you consent to be contacted in the future to participate in other consultation projects?)

Yes No

No

Unsure or prefer not to answer

5. Do you identify with an ethnocultural minority group? (This excludes First Nations, Métis and Inuit.)

Yes

No

Unsure or prefer not to answer

6. Do you have a functional limitation (for example, vision, hearing, mobility, flexibility, dexterity, pain)?

Yes

No

Unsure or prefer not to answer

Section 3. Curriculum vitæ

7. What is the highest level of education you have completed?

- Primary
 Secondary
 Vocational training

Field:

- College

Technical. Field:

General. Field:

- University

Certificate. Field:

Bachelor's degree. Field:

Master's degree. Field:

Doctorate. Field:

8. Given your primary activity, indicate your current status.

- Employed :
 - Full-time
 - Part-time Unemployed
 Studying or in training
 Retired
 Other. Specify:

9. What were the duties and subject areas of your recent employment experiences (including your current job, if applicable)?

- Not applicable

	Title	Organization or company	Year
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Section 3. Curriculum vitae

Experience 1			
Experience 2			
Experience 3			

10. Indicate any civic engagement experience (volunteering, sitting on a board of directors, etc.) that you feel is relevant to your application to serve on the Consultation Forum of the Health and Welfare Commissioner.

Not applicable

	Position	Organization or company	Year
Experience 1			
Experience 2			
Experience 3			

11. Have you participated in a previous edition of the CSBE Consultation Forum?

Yes. Specify the year :

No

Section 4. Accessibility and availability

12. Do you understand French and speak it fluently?

Yes

No

13. For you, reading is:

Very easy

Rather easy

Rather difficult

Very difficult

14. How did you hear about the Consultation Forum?

National or regional newspaper

Advertisement (e.g., poster, website banner, social media)

Section 4. Accessibility and availability

- Health and social services network
- Association or organization
- Word of mouth
- Other, please specify:

Section 5 : Understanding and expression of the mandate

Tell us why you would like to contribute to the 2025–2028 Forum of the CSBE.

Please do so by recording a video or voice message up to 2 minutes long, or by writing a text between 50 and 350 words. Any content that exceeds 2 minutes or 350 words will not be considered in the assessment. Please be concise in your answers.

15. Tell us about your background, interests and motivations related to the following:

- **Issues regarding the health and social services system, as well as population health and welfare; and**
- **Civic engagement.**

Section 5 : Understanding and expression of the mandate

16. Given that:

- **The Consultation Forum of the Health and Welfare Commissioner is composed of 27 people: 18 citizens from all regions of Québec representing the diversity of the Québec population, and 9 experts in health and welfare;**
- **Forum members are appointed by the Commissioner for a 3-year term to provide it with their views on various issues related to public health and welfare, and on the changes needed to modernize the health and social services system;**
- **The conclusions of the Consultation Forum may influence the recommendations that the CSBE submits to the Minister of Health and Social Services as part of its notices and reports, which are then made public and tabled in the National Assembly;**
- **The establishment of the Consultation Forum is provided for in the Act respecting the Health and Welfare Commissioner, and it is based on the premise that identifying systemic obstacles to the effective performance of the health and social services system requires collaboration between all stakeholders in Québec society, including its citizens.**

In your opinion, what interpersonal skills are necessary to participate optimally in Consultation Forum sessions, and how do you plan to apply them concretely?

Section 5 : Understanding and expression of the mandate

Confirmation of receipt

Your application has been received! Thank you for your interest in participating in the Consultation Forum of the Health and Welfare Commissioner, a unique deliberative process to benefit the health of all Quebecers.

The selection process for Forum members will begin in mid-March 2025. If you are shortlisted, you may receive an invitation to attend a mock deliberation session in April 2025.

The Health and Welfare Commissioner will appoint members to the Consultation Forum in June 2025. Those whose applications were not selected will be notified.

For more information on the selection process, please visit the website.

Thank you again for taking the time to submit your application.